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**Application Instructions for the International Finance Forum (IFF)**

**2021 Global Green Finance Award - Annual Award**

Please fill out the application form and send all the required materials to [gggc@iff.org.cn](mailto:gggc@iff.org.cn). The subject line of the email should be “2021 IFF Global Green Finance Awards- Annual Award - Institution Name”. The deadline for submitting applications is 15th October, 2021.

**Instructions:**

1. The International Finance Forum (IFF) "Global Green Finance Award - Annual Award" is an institution-based comprehensive award in the field of green finance, with application materials as the basic technical documents and basis for the comprehensive evaluation by the jury. Applicants must submit relevant material to prove their outstanding contributions in the field of green finance during the period 2020-2021. The materials should be true, and the font size used for the body content must not be less than 12.

2. Applicants for the International Finance Forum (IFF) "Global Green Finance Award-Annual Award" must meet the following criteria:

* Sectors including public, private and non-profit organizations;
* Be institutions that have carried out work in the field of green finance and actively promoted the development of green finance;
* Be entities that were established no later than 2018;
* Be entities that have used green finance to produce significant economic, environmental or social impacts;
* This selection does not set a minimum threshold for the scale of the organization and its economic, environmental or social impact;
* Organizations or institutions where the juror holds management positions can also submit applications. However, the juror must recuse himself/herself from the evaluation of his/her own institution.

1. Applicants need to submit a soft copy of all application materials before the application deadline, including the International Finance Forum (IFF) "Global Green Finance Award - Annual Award" application form and related attachments, including but not limited to:
2. Qualification certificate, including but not limited to business license, organization registration certificate, official registration documents by the country or region where the organization is located, etc.;
3. At least 2 letters of recommendation from well-known experts, scholars, and political figures in the field of green finance. There is no specific format for recommendation letters, but the recommenders need to prove the main achievements and innovations of the relevant institution in the field of green finance, as well as the actual impact produced;
4. Relevant pictures and video materials of the organization or institution's green finance practice and other qualifications or award certificates obtained;
5. Other materials that can enhance credit and possibility for winning the award, etc.

4. Evaluation Criteria for “The Green Finance Award – Annual Award”

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| **Score Weighting** | **Index** |
| 20% | Contributions to global, regional or national sustainable development initiatives through green finance, including methods to cope with climate change and biodiversity conservation. |
| 20% | Fostering innovation through green finance practices |
| 20% | Improving sustainability and profitability of green finance |
| 20% | Using green finance to improve public services and social well-being |
| 20% | Global and domestic promotion and replication of’ best green finance practices |

International Finance Forum (IFF)

2021 Global Green Finance Award - Annual Award

Application Form

Applicant:

Excellence in（Please tick）

* Global or national contribution
* Institutional innovation
* Sustainability and profitability of contributions
* Improving public utilities and social well-being
* Replicability at international and domestic level
* Others：

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| 1. **Applicant Information** | | | |
| **1.1 Institution Information** | | | |
| Institution Name |  | | |
| Category | （ ）Public Sector  （ ）Private Sector  （ ）Non-profit Organization  （ ）Others, please specify | | |
| Date of Establishment |  | | |
| Domicile | （ ）China’s Mainland  （ ）Hong Kong SAR, Macao SAR or Taiwan, China  （ ）Overseas | | |
| E-mail |  | | |
| Website |  | | |
| Contact number |  | | |
| **1.2 Institution Introduction (No more than 300 words). It is recommended to provide photos and video materials of the institution.** | | | |
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| **2. Information about applicant institution** | | |
| Institutional background (limited to 300 words) | | |
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| Briefly explain the institution’s important contributions to green finance, such as product development, mechanism design, service provision or academic research, etc. (limited to 300 words) | | |
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| A description of the institution’s contribution to global sustainable development through green finance practices (limited to 500 words). It is recommended to provide relevant pictures or video materials. | | |
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| A description of the institution’s green finance best practices in terms of the global or country/regional contribution (limited to 300 words). It is recommended to provide relevant pictures or video materials. | | |
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| Innovative description of the institution's practice of green finance (limited to 300 words). | | |
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| A description of the sustainability and profitability of the institution's green financial practices (limited to 300 words) (Please list the branches and offices of the institution. Use figures to explain the profitability and growth trend of the institution.) | | |
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| The institution’s contribution to improving public utilities and social welfare. (limited to 300 words) | | |
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| Description of the institution’s model/business promotion and reproducibility at home and abroad (limited to 300 words) (Should describe in detail the institution’s application, promotion and expected application prospects, etc.) | | |
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| The actual economic, social and environmental impact of the institution. (Should be based on detailed and accurate data, and provide a brief description of the calculation method and calculation basis) (Limited to 500 words). You can provide related pictures or video materials. | | |
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| Comprehensive comparison between the institution and other current financial institutions of the same type (Please compare with the similar institutions on the overall outstanding contribution level and main economic indicators, etc... Suggest to comprehensively narrate, and point out the existing problems and improvement measures) (limited to 500 words) | | |
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| 3. Awards received during the past 5 years (if any). Please provide relevant pictures and videos. | | |
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| 4. **Statement of Applicant Institution** | | |
| I, on behalf of the institution that I am from, hereby make a solemn statement regarding the participation in the evaluation of the International Finance Forum (IFF) 2021 Global Green Finance Award.  We fully understand and agree with the requirements of the International Finance Forum (IFF) 2021 Global Green Finance Award - Annual Award. All documents submitted are true and correct.  We agree that the organizer has the right to keep the application materials and release in public, to promote international exchanges and cooperation on good experiences and practices of green finance, and contribute to sustainable development and realization of Sustainable Development Goals (SDGs).  Signature of Representative (with official stamp)  Date: | | |
| **5. Contact Information** | | |
| Name | |  |
| Position | |  |
| Phone Number | |  |
| Email | |  |